

# MARICOPA COUNTY EMPLOYMENT OPPORTUNITY

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## OPEN COMPETITIVE

### AIR QUALITY INSPECTOR

**Position available with Environmental Services - Air Quality Compliance Division**

**Work Location: 1001 N. Central, Phoenix, AZ 85004**

#### Conditions of Employment

*This is a Contract position, which is Unclassified under Merit System Rules. Length of assignment depends on funding availability. The successful candidate will be eligible for Maricopa Health Insurance Benefits.*

#### Recruitment Dates

Monday, December 20, 2004 – Friday, January 14, 2005      **Revised**

#### Salary

\$16.06 - \$16.86 Per Hour

#### Qualification Guidelines

Bachelor's Degree in Environmental Studies, Engineering, or a Physical or Natural Science with 30 semester hours of coursework in natural, physical, engineering or applied sciences. General knowledge of the science, principles, practices, rules and regulations pertaining to the environment and air quality. Ability to inspect, analyze and make determinations regarding environmental/air quality conditions and data, along with the ability to establish work priorities and work independently required. Must be able to effectively interact and communicate with regulated businesses and the public. Experience in preparing documentation, writing reports, compiling and analyzing technical information, and preparing correspondence. Proficient in MS Windows and MS Office (Word, Outlook and Excel). **NOTE:** Must be a certified Visible Emissions Evaluator at time of employment, or receive the certification within one year of hire. Position requires a valid Arizona driver's license with a dependable insured personal motor vehicle (with mileage compensation) to travel to inspection sites. **ADDITIONAL INFORMATION:** Position is primarily a field position and is frequently exposed to fibers, dust, heat and various chemicals.

#### Essential Job Tasks

Inspect air pollution sources for compliance with air quality rules and regulations. Make determinations and recommendations regarding compliance, permit fees, violations, and citations. Conduct research on environmental issues. Compile and analyze technical information, as well as prepare documentation and write reports. Perform computer data entry functions and access records in MS Windows and MS Office (Word, Outlook and Excel). Respond to complaints and perform routine unscheduled and complaint-based investigations. Perform other related duties as assigned.

#### Selection Procedure

The hiring authority will select the successful candidate based on departmental needs.

#### Filing Process

**Please send completed Maricopa County Application Form directly to:**

**Donna Rodriguez, HR Specialist  
1001 N. Central Avenue, Suite 550  
Phoenix, AZ 85004  
Fax: (602) 506-5141**

#### Equal Employment Opportunity

IT IS THE POLICY OF MARICOPA COUNTY NOT TO DISCRIMINATE IN EMPLOYMENT OR THE PROVISION OF SERVICES. MARICOPA COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER.